



**WOODSTOCK PLANNING & ZONING COMMISSION  
REGULAR MONTHLY MEETING  
THURSDAY, APRIL 17, 2014 at 7:30 P.M.  
WOODSTOCK TOWN HALL, MEETING ROOM 1**

**MINUTES**

**I. MONTHLY MEETING AT 7:30 PM**

- a. **Call to Order** – Meeting was called to order by Chair Jeff Gordon at 7:30 P.M.
- b. **Roll Call** – Dave Fortin, Gail Dickinson, Jeff Gordon, Delia Fey, Fred Rich, Doug Porter, Joseph Adiletta, Dexter Young and Dorothy Durst.

**Absent:** John Anastasi, Travis Serrine, Lynne White and Syd Blodgett.

**Others Present:** Patricia Lacasse (Recording Secretary).

It is noted for the record that there is a quorum for PZC to conduct business.

**II. CITIZENS' COMMENTS – None.**

**III. CHAIR'S REPORT** – Chair Gordon thanked the Commissioners for their attendance each month and the subcommittee members as well. He also thanked Delia Fey, Tina Lajoie and Patty Lacasse for their continued hard work behind the scenes and at the meetings. He further thanked Dave Fortin for chairing last month's meeting in his absence. He also congratulated (for the record) UCONN on their recent championship. Fred Rich and Gail Dickinson noted the same.

**IV. DESIGNATION OF ALTERNATES – Doug Porter.**

**V. MINUTES**

- a. Regular Meeting Minutes – March 20, 2014

**MOTION TO APPROVE THE REGULAR MEETING MINUTES, AS PRESENTED BY JOSEPH ADILETTA, SECONDED BY DOUG PORTER. DOROTHY DURST COMMENTED THAT UNDER ITEM VIII. PUBLIC HEARING AT 8:00 PM; IT WAS NOTED IN THE MINUTES THAT THE TIME GIVEN WAS STATED AS PUBLIC HEARING STARTED PAST 8:00 PM. SHE REQUESTED THAT WHEN TIME IS GIVEN THAT IT SHOULD BE EXACT.**

**Yes – Dave Fortin, Gail Dickinson, Doug Porter, Joseph Adiletta and Dorothy Durst.**

**No – 0**

**Abstained – Fred Rich, Jeff Gordon and Dexter Young.**

**VI. PRELIMINARY DISCUSSION – (MOVED TO AGENDA ITEM XIV.)**

- a. Woodstock Academy, Bentley Fields – Student Proposed Movie Night. – Delia Fey stated that the applicant was not present. Dorothy Durst requested that they move the item further down on the agenda to wait to see if they attend.

**MOTION MADE BY DOUG PORTER, SECONDED BY DEXTER YOUNG TO MOVE AGENDA ITEM VI. PRELIMINARY DISCUSSION TO AFTER AGENDA ITEM X. FOR THE PURPOSE OF WAITING FOR THE APPLICANT TO BE PRESENT. MOTION PASSED UNANIMOUSLY.**

**VII. NEW BUSINESS – None.**

**VIII. ZEO REPORT**

- a. **Report on Zoning Enforcement – March 2013** - Ms. Fey stated that there have been no updates on enforcements from the last meeting.
- b. **Report on Zoning Permits – March 2013** - Ms. Fey stated that there are 4 building permits and 1 home occupation for the month of April.

**IX. CITIZEN'S COMMENTS – None.**

**X. BUDGET REVIEW AND BILLS**

- a. Bills – Chair Gordon inquired if the new revised NECCOG invoice has been received. Ms. Fey stated that they have not received the bill and she will remind them again in writing. They have also received 5 new invoices not requiring a vote from the PZC that have been signed off by Chair Gordon.
  - b. Budget Review – No questions.
- Chair Gordon requested that Delia Fey notify both the BOS and the BOF of a legal appeal.

**MOTION MADE BY DEXTER YOUNG, SECONDED BY DAVE FORTIN TO MOVE AGENDA ITEM FOR PRELIMINARY DISCUSSION TO AGENDA ITEM 14 OTHER. MOTION PASSES UNANIMOUSLY.**

**XI. EXECUTIVE SESSION PER CGS 1-200 (c) (6) (b) FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION re: Linemaster Switch Corporation v. Town of Woodstock Planning & Zoning Commission.**

**MOTION TO ENTER EXECUTIVE SESSION AT 7:45 PM MADE BY DAVE FORTIN, SECONDED BY GAIL DICKINSON, TO INCLUDE TOWN PLANNER, DELIA FEY. MOTION PASSED UNANIMOUSLY.**

**-EXECUTIVE SESSION-**

**MOTION MADE BY DOUG PORTER TO COME OUT OF EXECUTIVE SESSION AT 8:46 PM, SECONDED BY FRED RICH. MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY GAIL DICKINSON, SECONDED BY DEXTER YOUNG, TO INSTRUCT THE TOWN ATTORNEY TO PURSUE OPTIONS TO SETTLE THE APPEAL. MOTION PASSED UNANIMOUSLY.**

**XII. CORRESPONDENCE**

- a. Linemaster Switch Corporation request for reconsideration of condition 3 on #SP575-07-11m approval.
- b. Letter dated 04-04-14 re: approval for revisions on cell tower, Route 198.

**XIII. MINUTES OF OTHER BOARDS AND COMMISSIONS.**

**XIV. OTHER - PRELIMINARY DISCUSSION (FORMERLY AGENDA ITEM VI.)**

- a. Woodstock Academy, Bentley Fields – Student Proposed Movie Night. – Chair Gordon stated that the applicant was still not present. Delia Fey will find out what the restrictions are at Bentley Field. The PZC agreed to place this item back on the agenda for next month to hear more details.
- b. The Woodstock Academy has two student housing permits that will expire on July 31, 2014. Chair Gordon asked Ms. Fey to look into this.
- c. Delia Fey stated that she went to a meeting with Senator Chris Murphy and they discussed a new updated plan for Route 169 as a scenic byway. She stated that they want to include a land use review out 1 ½ miles on each side of the highway to encourage the town to regulate land use close by a scenic highway.

**XV. ADJOURNMENT**

**MOTION MADE BY DOUG PORTER, SECONDED BY FRED RICH TO ADJOURN THE MEETING AT 9:00 P.M. MOTION PASSED UNANIMOUSLY.**

Patricia A. Lacasse - Recording Clerk, Planning & Zoning Commission